

Constitution of the All Europe Taekwon-Do Federation

PART I

NAME OF THE ORGANIZATION, HEADQUATERS, LEGAL FORM

Art. 1.

The Federation is called All Europe Taekwon-do Federation, in short A.E.T.F.

Art. 2.

The A.E.T.F. gathers the National Governing Bodies (NGB) of the independent states of the European Continent.

Art. 3.

Europe is the area of A.E.T.F. operating (activity).

Art. 4.

A.E.T.F. is a voluntary, self-governing, and permanent federation with non-profit objectives.

Art. 5.

The A.E.T.F. official Headquarters will be Lublin, Poland. A.E.T.F. operates according to polish law.

Art. 6.

English is the A.E.T.F. official language.

Art. 7.

A.E.T.F. has the status of an international, non-governmental, non-political, organization that does not recognize differences of race, religion, politics or sex.

Art. 8.

A.E.T.F. defines its objectives, programs of acting and organizational structures by itself. It also independently passes internal acts concerning its activities.

Art. 9.

A.E.T.F. is affiliated to International Taekwon-do Federation, in short ITF.

Art. 10.

A.E.T.F. base its operating on the voluntariness of its members. A.E.T.F. can employ the employees to conduct its matters.

Art. 11.

A.E.T.F. can be a member of international organizations that have the same or similar profile of operating.

Art. 12.

A.E.T.F. can have its own organization badges and stamps.

Art. 13.

A.E.T.F. cooperate with Government Administration organs of member country, sport and social organizations.

Art. 14.

Any operating related to organizing and practising Taekwon-do must be consistent with regulations of A.E.T.F.

Art. 15.

The A.E.T.F. only recognizes those grades which are given officially by the International TKD Federation.

Art. 16.

A.E.T.F. is entitled to express their opinions on public matters.

PART II
AIMS AND ACTIVITIES

Art. 17.

To develop and promote the Korean Art of self defence, known as Taekwon-Do (TKD) through activities mentioned in art.18-22.

Art. 18.

To promote the friendship relations and the understanding between its members and with other Continents.

Art. 19.

To coordinate the Taekwon-Do activities in Europe.

Art. 20.

To study, present and create proposals of technical, sport and organizational regulations to the International TKD Federation.

Art. 21.

To organize and coordinate meetings, camps, championships, seminars, demonstrations and other events performed in Europe.

Art. 22.

To dissolve the possible discrepancies that may appear between the National Governing Bodies (NGB).

PART III
MEMBERS, THEIR RIGHTS AND DUTIES

Art. 23.

From each nation, only one National Governing Body can be a member, and if more associations within a nation claim representation, it will be given to the one which is recognized by the I.T.F.

Art. 24.

The National Governing Bodies are the representatives of the A.E.T.F. in their respective countries. They have the right and duty of taking part in all A.E.T.F. activities and in its Congresses, where they will report on their national development, needs and formulate and decide on any kind of proposals concerning its rules.

Art. 25.

In order to become member of the A.E.T.F, the President of the National Governing Body must submit its statutes, activities calendar, number of clubs, grades and members, and the documentation which demonstrates its technical and organizational level.

Art. 26.

The Secretary General will expose the candidature of the member to the Board of Directors, who will discuss it and submit it to the next Congress.

Art. 27.

The Congress members will take a decision in order to accept or not the candidature. The candidate must be represented by an official delegate during the Congress.

Art. 28.

Any accepted country as a member of A.E.T.F. can only be expelled as established by the Constitution.

Art. 29.

The A.E.T.F. member condition can be withdrawn for the following reasons:

- expulsion
- resignation
- dissolution of the National Governing Body.

Art. 30.

A.E.T.F. member may be expelled definitively for:

- omission of payment of three annual fees
- by majority decision of the Congress

Art. 31.

A.E.T.F member must pay an annual fee as fixed by the Congress. A.E.T.F member who have not paid their annual fee on the fixed date, will be suspended from all international activities, until complete payment of total amount due is made.

Art. 32.

A.E.T.F member who are due affiliation fees with the treasury at the date fixed for the Congress, shall have the right to participate in the Congress but not the right to speak or vote.

Art. 33.

Any A.E.T.F member may resign any time from the A.E.T.F., but they must report to the Board of Directors by a certified written document.

Art. 34.

The Board of Directors may impose financial or disciplinary sanctions to A.E.T.F member that do not fulfil their obligations with the organization of a championship or any other activity as previously fixed in a written document.

Art. 35.

Members who have been expelled have the right to appeal to Congress in 30 days from receiving the resolution from the Board of Directors.

PART IV

The Authorities of the Federation

Art. 36.

The Authorities of the A.E.T.F. are:

- a) A.E.T.F Congress
- b) The Board of Directors
- c) The President
- d) Revisory Commission

Art. 37.

Term of A.E.T.F Authorities lasts four years. Voting should be done by secret or open ballot depending on Congress resolution.

A.E.T.F. Congress

Art. 38.

The highest authority of the Federation is the A.E.T.F Congress. On the matters in which the statute does not determine the competence of Federation authorities passing resolutions rests with the Congress.

Art. 39.

Congress may be reporting, voting or extraordinary.

Art. 40.

The Reporting Congress will be held every year between January 1st and December 31st. It will be held at the place which is designated at the previous Congress. The Board of Directors will take this decision in case it has not been taken on the occasion mentioned above.

Art. 41.

Voting Congress is convened by Board of Directors every 4 years at least a month before the expiry of term of the retiring Board of Directors.

Art. 42.

The competence of the A.E.T.F. Congress includes:

- electing the Board of Directors, Revisory Commission and approves or disapproves their reports and decisions,
- approving of the Constitution,
- passing resolutions on changes in the Constitution and dissolution of the Federation,
- granting and depriving of the honorary titles,
- considering appeals against the resolutions of the Board of Directors:
 - a) on exclusion and suspension of the Federation in their rights,
 - b) lodged by members of the Federation,
- passing resolutions concerning the property of the Federation,
- approving of the regulations of the actions performed by the Board of Directors, Revisory Commission and Committees,
- approving of the regulations for General Assembly,
- considering complaints about the actions of the Board of Directors, made by members of the Federation,
- passing resolutions about membership requests and proposals submitted by the A.E.T.F. member and the Board of Directors,
- passing resolutions about any other matter concerning the A.E.T.F. aims.

Art. 43.

The Congress may consider only items that are included in the Agenda. Any other matter will need the approval of the simple majority for it to be discussed.

Art. 44.

Two months before the Congress, the General Secretary must submit to each A.E.T.F. member the items to be included in the Agenda.

Art. 45.

The proposals to be submitted for the Agenda by the member country and the Board of Directors should be written in the official language.

Art. 46.

The Board of Directors must prepare the Agenda, and the documentation must be sent one month before the Congress meeting, by the Secretary General to all the A.E.T.F. members.

Art. 47.

Each member country may be represented at the Congress by two delegates who shall have the right to speak, however only one shall have the right to vote.

Art. 48.

The delegates must be in possession of credentials signed by the National President of their member country in order to have voice, and must clearly indicated which one of them has the voting right. The President of the country that is attending the Congress will not need this credential.

Art. 49.

The verification of the credentials will be carried out by the Vice-President and the Secretary General before the Congress. In case of any dispute the Secretary General shall submit the dispute to the Congress.

Art. 50.

Members of the Board of Directors do not have the right to vote, with the exception of those who have the representation of a A.E.T.F. member.

Art. 51.

Observers may be invited to the Congress by the A.E.T.F. President or with its authorization, but with the right to speak only on the authorization of the President of the Congress.

Art. 52.

The President of the A.E.T.F. shall preside the Congress. If the President is absent the Vice-President can take his place. The President shall be assisted by the Secretary General or in his absence by the Vice-President.

Art. 53.

The decision and discussions of the Congress shall have validity with the majority of the A.E.T.F. member present at the meeting.

Art. 54.

The Congress shall decide by majority vote, which shall be done by raising hands or by roll call. If only one of the delegates demand, voting shall be by secret ballot.

Art. 55.

A member Federation can be represented by other member Federation attending the Congress only if declared on an official credential signed by the National President.

Art. 56.

If at least two thirds of the A.E.T.F. member request an Extraordinary Congress, or, if the Board of Directors considers it necessary, an Extraordinary Congress may be convened at the place chosen by the Board of Directors no later than two months from receiving the motion. The adopted decisions shall have equal validity and comply with the same conditions as those of an ordinary Congress.

Art. 57.

The Agenda for this Extraordinary Congress must indicate the reasons for this Congress.

Art. 58.

The Extraordinary Congress deliberate only about these matters which it was called for

Board of Directors (BD)

Art. 59.

It is composed of 9 members:

- The President
- The Vice-President
- The Secretary General
- Six (6) Members

The Secretary General will be proposed by the President and ratified by the Congress, and the rest of the members will be elected by the Congress.

Art. 60.

Candidature for the Board of Directors must be sent to the Secretary General signed by the President of the member country of the candidate.

Art. 61.

With the exception of the President, a member country will only have one member within the Board of Directors.

Art. 62.

The meetings will be called by the Secretary General according to the President's decision.

Art. 63.

The Board of Directors members may candidate themselves for re-election.

Art. 64.

The Board of Directors will discuss the items of the Agenda which have been established by the President and the Secretary General, and about the urgent matters. Every decision must be ratified at the next Congress.

Art. 65.

In case of vacancy, the Board of Directors will call the first not elected candidate of the last elections and so on.

Art. 66.

Resolutions of the Board of Directors are taken by the majority of votes. At least ½ of the Board members has to be present including the President or Vice-President.

Art. 67.

Board of Directors's duties are:

1. Realization of resolutions of the Congress.
2. Applying with present proposals of technical, sport and organizational regulations to the International TKD Federation.
3. Managing of A.E.T.F.'s property and funds.
4. Determining the price of annual, entry, and other fees.
5. Coordination of the championships in Europe.
6. Giving organizations rights to organize European junior and senior championships.
7. Indicating which members of the European teams will represent Europe in intercontinental competitions.
8. Nominating and dismissing of the Committees members.
9. Making the resolutions about receiving or ceasing the membership.
10. Calling the Congress.
11. Solving the contentions related to A.E.T.F. and its members activity.
12. The Board of Directors may bestow distinctions (medals, diplomas, cups etc.) on to persons who have rendered special services to the development of Taekwon-Do.
13. Others, which doesn't belong to competences of the remaining A.E.T.F. authorities.

PRESIDENT

Art. 68.

The President is elected by the Congress. He directs the A.E.T.F. and represents it outside and acts on its behalf.

Art. 69.

In case of temporary or permanent absence during his mandate or for any other reason his rights shall be assumed by the Vice-President until the next Congress.

Art. 70.

In case of an equal vote, the President has the final decision.

VICE-PRESIDENT

Art. 71.

The Vice-President is elected by the Congress, shall assist the President and will replace him whenever its necessary.

GENERAL SECRETARY

Art. 72.

The General Secretary will be proposed by the President and ratified by the Congress. He will be in charge of the General Secretariat work, with the assistance of administration staff, and of the regular contacts and reports with the A.E.T.F. member and third parties, as delegate of the President.

Art. 73.

The General Secretary will be in charge of the finances, especially for keeping regular accounts.

Art. 74.

Preparing written financial report for each Congress.

REVISORY COMMISSION

Art. 75.

1. The Revisory Commission consists of 3-5 members, including the Chairperson and the Secretary.
2. The Revisory Commission carries out the inspection of the whole scope of activities of the Federation at least once a year, especially taking into consideration the management of its finance, with regard to its expediency, efficiency and thrift.
3. Minutes of the performed inspections are submitted by the Revisory Commission to the Board of Directors.
4. The Revisory Commission is entitled to apply to the Board of Directors with motions resulting from the findings of the inspection and demanding explanations and removal of irregularities.
5. The Chairperson of the Revisory Commission or its authorized member may take part in the sessions of the Board of Directors and other agencies of the Federation with advisory capacity.
6. The Revisory Commission submits the report of the activities of Board of Directors with a motion for discharging or not discharging them to the General Assembly.
7. The Revisory Commission acts on the basis of the by-law approved by the Congress.

COMMITTEES

Art. 76.

The A.E.T.F will have the following Committees:

- Technical Committee
- Tournament & Umpire Committee
- Disciplinary Committee
- Scientific Research Committee

Each Committee will consist of one (1) Chairman and two (2) Members. The Chairman and Members are elected by the Directing Committee and shall hold their position for four years.

PART V
AWARDS AND DISTINCTIONS

Art. 77.

The A.E.T.F. may bestow the title of Honorary President or Honorary Title to persons they have been of service to Taekwon-Do. Nominations shall be presented to the Congress by the Board of Directors, and to the Board of Directors by A.E.T.F. member.

Art. 78.

Honorary President shall have the right to attend Congresses or meetings organized by the A.E.T.F., with the right to speak but not to vote.

Art. 79.

The Board of Directors may bestow distinctions (medals, diplomas, cups etc.) on to persons who have rendered special services to the development of Taekwon-Do.

PART VI
DETERMINING CONCESSIONS AND PUNISHMENTS

Art. 80.

1. In the Federation acts Disciplinary Commission appointed by the Board of Directors for settlement of specific matters.
2. Having carried out the explanatory proceedings, the Disciplinary Commission submits an appropriate motion to the Board of Directors.
3. The decision of the Board of Directors on imposing penalties can be appealed against to the A.E.T.F. Congress, as the second instance, within up to 30 days from the date of receipt of the decision of Board of Directors.

Art. 81.

4. The competence of Disciplinary Committee includes:
 - 1) applying to the Board of Directors in matters related to infringement of technical and disciplinary rules during sports contests, or in connection with them,
 - 2) specifying the principles and mode of changing competitors' membership in clubs and National Governing Bodies in other countries,
 - 3) considering complaints made by members of the Federation and their representatives,
 - 4) carrying out explanatory proceedings on the motion of the Board of Directors,
 - 5) working out the Disciplinary By-law of the Federation,
 - 6) applying to the General Assembly or to the Board of Directors for imposing penalties on:
 - a) members of the Federation,
 - b) activists,
 - c) Taekwon-do practitioners and competitors,
 - d) trainers and instructors,
 - e) referees
 - f) masters.

Art. 82.

The following kinds of penalties are provided:

1. taking notice of the found infringements and demanding their removal in specified period of time,
2. refusal of help and support until the infringements are removed,

3. admonition,
4. reprimand,
5. financial penalty,
6. suspension in membership rights; suspension involves periodical deprivation of constitutional rights, especially the right to participate in the tournaments and championships, to grand degrees and to others activities,
7. exclusion of a member for their activity to the detriment of the Federation, after the explanatory proceedings carried out by the Disciplinary Commission.

PART VII PROPERTY AND FUNDS OF THE FEDERATION

Art. 83.

1. The property of the Federation consists of immovables (real estate), movables and funds.
2. The funds of the Federation consist of:
 - receipts from tournaments, championships and demonstrations organized by the Federation,
 - subsidies,
 - yearly fees paid by A.E.T.F. members,
 - donations,
 - other receipts gained from the constitutional activity of the Federation.
3. The Association can incur credits and contract loans.

Art. 84.

The validity of statements concerning proprietary rights and obligations of the Federation, it is required that two persons: the President and the Secretary General.

Art. 85.

The members of the Board of Directors will offer their services honorary, with the exception of President and General Secretary. Nevertheless, their travelling and living expenses in the case of official meetings may be covered by the A.E.T.F.

Art. 86.

All expenses before being incurred shall previously be authorized by the President.

PART VIII CHANGES OF CONSTITUTION AND SOLUTIONS

Art. 87.

For matters which are not included in the present Constitution, the Board of Directors may take action in accordance with the decisions of the Congress or take the necessary decision which must then be submitted for approval to the next Congress.

Art. 88.

Changes to the Constitution or the dissolution of the A.E.T.F. will need the two thirds of majority vote from all A.E.T.F. member.

Art. 89.

In the case of dissolution, the property of the A.E.T.F. will be given to a charitable society.